

Full Management Service (Monthly Fee)

16% + VAT (19.2% inclusive)

Let & Rent Demand Service (Monthly Fee)

11% + VAT (13.2% inclusive)

OPTIONAL CHARGES

Inc. of VAT

Set Up Fee	£330.00
Deposit Registration <i>(Per Annum)</i>	£72.00
Set Up Fee with Landlord Supplying Own Tenancy Agreement	£60.00
Landlord Anti Money Laundering / Biometric Check <i>(via Credas, per person)</i>	£48.00
Land Registry Check for Proof of Ownership	£12.00
Energy Performance Certificate (EPC)	Price on Application
Gas Safety Certificate <i>(plus £11.50 per additional appliance)</i>	£102.00
Provide and Install Smoke Alarm	Price on Application
Provide and Install Carbon Monoxide Alarm	Price on Application
Electrical Installation Condition Report (EICR)	Price on Application
Professional Cleaning	Price on Application
Legionella Risk Assessment	£156.00
Key Cutting (plus the cost of the keys)	£18.00
Inventory Make, Check In and Check Out <i>(Per each report)</i>	Price on Application
Tenant Referencing Fee	Free of Charge
Annual HMRC Tax declaration	Free of Charge

POSSIBLE CHARGES

Inc. of VAT

Addendum to Tenancy / Deed of Surrender	£60.00
Additional Property Inspections	£72.00
Court Attendance (Per Hour)	£100.00
A member of staff waiting at properties <i>(Per Hour)</i>	£60.00
Section 21 Notice	£90.00
Section 13 Notice	£180.00
Overseas Landlords Tax Submission <i>(Quarterly Charge)</i>	£60.00
Insurance Claims <i>(Management Service Only)</i>	12% of total insurance claim charged
* Subject to £250.00 inc VAT minimum charge	
Deposit Disputes Paperwork Preparation <i>(Non Managed Properties)</i>	£120.00
Additional Rental Account Statements	£12.00
Annual Rental Statements	£42.00
Appliance / Heating Manuals	£42.00
Property Management Arrangement Fee <i>(% charged on top of total expenditure of work arranged over £1,000)</i>	12%
Rental Protection Warranty Policy	Price on Application
Referral Fee from Contractors	10%
Tenancy Withdrawal after References Completed	£900.00
Let Only Service (1 st Year) <i>(Payable In Advance)</i>	13.2%
Let Only Service (2 nd Year Onwards) <i>(Payable In Advance)</i>	10.2%
Minimum Tenancy Fee	£900.00
Sales Commission <i>(Should Tenant Purchase the Property)</i>	Please contact us where a preferential rate will be offered